



Dear Future Aviator:

New Orleans Aerial Tours & Flight Training LLC (NOAT&FT) has been operating over the last 14 years from the New Orleans Lakefront Airport, which is just 12 miles east of the New Orleans International Airport. NOAT&FT has approvals from the FAA, Veterans affairs, and SEVIS giving students from all around the world all the tools necessary to succeed. Graduating students of NOAT&FT have one of the highest employment rates in the industry. We assist all students in locating employment by corporations and airlines.

At NOAT&FT, our flight instructors are chosen with special care. All of our ground crew and flight staff are selected for their professionalism, enthusiasm, and ability to communicate effectively and are trained to meet rigorous FAA standards. This unique combination provides students with optimum training conditions and ensures that they get the full benefit of our staff's knowledge and experience. We currently employ a staff of 4 flight instructors and equip our facility with Cessna and Piper aircrafts.

We specialize in providing accelerated flight training and finish-up courses from Private Pilot to Airline Transport Pilot. NOAT&FT offers formal ground schools, airline oriented flight training, comprehensive flight training syllabus, and crew resource management as part of the Right Seat Direct. In only 8 months, we can take you from zero flight experience to a fully trained Flight Instructor with all the certificates and ratings you will need to land your first job in the aviation industry. It is as a paid Flight Instructor you gain that additional flight time required to satisfy the aviation industry's hiring requirements. All NOAT&FT graduates are eligible for employment with NOAT&FT upon completion of their training.

According to an article in USA Today, over the next 20 years airlines are adding to their fleets, however there are not enough pilots to fill the cockpits. Nearly half a million pilots are needed between now and 2031 in order to fill the demands of the growing economies and population. A career in the aviation industry offers various career paths for a pilot, which can include positions in commercial airlines, corporate airlines, charter services as well as the military.

An aviation career is your gateway to the sky. We hope to see you soon at our facility flying with us.

Sincerely,

Ankur Hukmani
Chief Instructor



APPLICATION FOR ADMISSION

PERSONAL INFORMATION -Please type or print Today's Date: _____

Name: _____ Tel: _____

Current Address: _____ Fax: _____

City: _____ State: _____ Cell/Mobile: _____

Zip/Pin Code: _____ Country: _____ Email: _____

From: (MM/DD/YY) _____ To: (MM/DD/YY) _____

Previous Address: _____

_____ City: _____

State: _____ Zip/Pin Code: _____ Country: _____

From: (MM/DD/YY) _____ To: (MM/DD/YY) _____

Social Security Number (U.S. Citizens Only) _____

Date of Birth (Month/Day/Year) *please spell out the month* _____

Place of Birth (City, State, Country) _____

Country of Citizenship _____

Country of Permanent Residency (if different) _____

Have you ever been convicted of a felony? [] Yes [] No

If Yes, please explain: _____

Height: _____ inches/cm (*circle one*) Weight: _____ lbs/kgs

(*circle one*) Eye Color: _____ Hair Color: _____

Are you a U. S. citizen? [] Yes [] No

Do you possess a green card? [] Yes [] No

Are you applying for a student loan? (U.S. students only) [] Yes [] No

Are you applying for a VA benefits? (U.S. students only) [] Yes [] No

TRAINING REQUESTED

I wish to apply for the following program(s) / course(s):

- | | |
|---|--|
| <input type="checkbox"/> Professional Pilot Program | <input type="checkbox"/> AAT Phase II (Multi-Engine Rating)* |
| <input type="checkbox"/> Private Pilot | <input type="checkbox"/> AT Phase III (Seneca Checkout)* |
| <input type="checkbox"/> Audit Private Pilot Academic Class | <input type="checkbox"/> Airline Transport Pilot |
| <input type="checkbox"/> Commercial Pilot (Multi-Engine) | <input type="checkbox"/> Fixed-Wing Conversion |
| <input type="checkbox"/> Commercial Pilot (Single-Engine) | <input type="checkbox"/> Airline Transport Pilot |
| <input type="checkbox"/> Instrument Rating | <input type="checkbox"/> Instrument Instructor Rating |
| <input type="checkbox"/> Flight Instructor | |
| <input type="checkbox"/> Multi-Engine Instructor Rating | <input type="checkbox"/> Other _____ |

I wish to begin my training on: _____.

Presently I possess a _____ pilot certificate with _____ rating(s).

I hold a _____ class FAA medical certificate dated _____.

FLIGHT EXPERIENCE

	Total Flight Experience			Cross-Country			Night			Instrument		
	Total Time	Total PIC	Total Dual	Total Time	Total PIC	Total Dual	Total Time	Total PIC	Total Dual	Actual	Simulated	Flight Simulator
Airplane												
Helo												

EDUCATION

List the three most recent schools attended (high school, university or technical) and attach each educational certificate):

School	Location	Dates Attended	Diploma/Degree

ENROLLMENT

After this application is accepted by New Orleans Aerial Tours & Flight Training, you will receive an email including our Training Course Outline and a hard copy of your Enrollment Certificate upon your first lesson. Our estimate of training will be based upon the Application for Admission, so please give complete and accurate information.

NON U.S. CITIZENS

A non-U.S. Citizen must submit proof of financial ability (certified letter from your bank), proof of English language proficiency (i.e. TOEFL), and a record of having completed twelve years of academic education (high school) with the Application for Admission. You must also submit a copy of your passport and copy of country equivalent Pilot Medical Exam.

APPLICATION

I wish to gain admission to New Orleans Aerial Tours & Flight Training. My wire transfer receipt, credit card request, check, or money order in the amount of the applicable domestic or international application fee is enclosed. If paying by credit card, a copy of the card must accompany the request. If paying by wire transfer, I understand that the application will not be processed until funds are received. I understand that withholding information requested in this application or giving false information may make me ineligible for admission or continuing at New Orleans Aerial Tours & Flight Training.

By signing this application, I agree to adhere to all policies and procedures as set forth in the New Orleans Aerial Tours & Flight Training Rental Agreement or the Flight Training Agreement. Furthermore, it will be my responsibility to update and comply with any new policies and procedures as set forth by New Orleans Aerial Tours & Flight Training. I certify that the above statements are correct and complete.

Applicant's Signature _____ Date _____

If under 18 years of age, the following must be signed by a parent or legal guardian. The undersigned, being the parent or legal guardian of the above named applicant, consents to the application for admission at New Orleans Aerial Tours & Flight Training.

Parent Legal Guardian

Name _____

Street Address _____

City _____ State/Country/Zip _____

Signature _____ Date _____

New Orleans Aerial Tours & Flight Training LLC is an Equal Opportunity School.

U.S. STUDENTS

Please submit the following with your application:

- 1 \$100.00 Non-Refundable Application Fee
 - 2 Proof of Citizenship (Copy of U.S. Passport or Birth Certificate)
 - 3 Copy of Driver's License (Enlarged 150%)
 - 4 Pilot Data Sheet
 - 5 Signed Maintenance Discrepancies
 - 6 Signed Aircraft Rental Agreement
 - 7 Signed Cancellation Policy
 - 8 Signed Flight Schedule Pro Policy
 - 9 Copy of FAA 3rd Class Medical (Needed before your first solo flight)
 - 10 Non-owned Renter's Insurance (Needed before your first solo flight)
-

INTERNATIONAL STUDENTS

Please submit the following with your application:

- 1 Applicable Non-Refundable Application Fee
 - 2 Proof of Education (Copy of high school diploma or higher)
 - 3 Proof of English Proficiency (Transcripts of English Proficiency or TOEFL score of 550 for written exam, 215 for computer exam. Go to www.toefl.org)
 - 4 Copy of country equivalent Pilot Medical Exam
 - 5 Copy of FAA 3rd Class Medical
 - 7 Proof of Financial Ability to pay for training and living expenses
 - 8 Valid Government Issued Photo ID (Enlarged 150%)
 - 9 Copy of Passport (Photo must NOT be a copy of a copy; should be clear/legible and preferably in color)
 - 9 Estimate for Program
 - 10 Pilot Data Sheet
 - 11 Signed Maintenance Discrepancies
 - 12 Signed Aircraft Rental Agreement
 - 13 Signed Cancellation Policy
 - 14 Signed Flight Schedule Pro Policy
 - 15 Signed Flight Training Agreement
 - 16 Non-owned Renter's Insurance (Needed before your first solo flight)
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QUESTIONS?

Should you have any questions regarding the application process, please feel free to contact our:

Office Manager: (504) 241-9131
Email: info@flynola.com

NEW ORLEANS AERIAL TOURS & FLIGHT TRAINING, LLC

5701 Walter Beech Street
New Orleans, Louisiana 70126
Toll-free: (877) FLY-NOLA
Tel: (504) 241-9131 • Fax: (504) 245-7553
www.flynola.com
email: info@flynola.com



PILOT DATA SHEET

DATE _____
 NAME _____ EMAIL _____
 PHONE _____ WORK _____ CELL _____
 ADDRESS _____
 SSN# _____ DL# _____ STATE _____

PILOT CERTIFICATE # _____ CERTIFICATE AND RATINGS HELD (CIRCLE)
 STUDENT PRIVATE COMMERCIAL ATP
 SEL MEL SES MES INSTRUMENT CFI CFII

DATE MEDICAL ISSUED _____ CLASS _____
 LIMITATIONS _____
 NEXT BFR DUE DATE _____

TOTAL FLIGHT TIME _____ PILOT IN COMMAND _____ SEL _____ MEL _____
 COMPLEX _____ X-C _____ NIGHT _____ INSTRUMENT _____
 LAST SIX MONTHS TOTAL PIC _____ SEL _____ MEL _____ OTHER _____

EMERGENCY NOTIFICATION _____ PHONE# _____
 EMPLOYER _____ PHONE# _____
 EMERGENCY NOTIFICATION _____ PHONE# _____
 EMPLOYER _____ PHONE# _____

NOAT&FT AIRCRAFT CHECKOUTS		
TYPE	INSTRUCTOR	DATE

I CERTIFY THAT ALL THE TIMES AND INFORMATION THAT I HAVE LISTED ABOVE ARE UP TO DATE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE _____

DATE _____



FLIGHT SCHEDULING POLICY

I, _____, the student/renter, understand that I am responsible for maintaining my schedule via our online flight scheduling system, Flight Schedule Pro, flightschedulepro.com.

I understand that I can add or remove an appointment myself using Flight Schedule Pro online or by calling the New Orleans Aerial Tour & Flight Training LLC. Should it be necessary, it is my responsibility to cancel or change my scheduled appointment 72 hours prior to flight. I will receive an automated email reminder at the time an appointment is made and another 72 hours prior to the reserved time.

I have received an email invitation to Flight Schedule Pro and, from the link provided therein, have created a login, which provides me access to online scheduling.

SIGNATURE

PRINT NAME

DATE



MAINTENANCE DISCREPANCIES

Any maintenance discrepancies found pre/post or during flight will be reported and documented on the ACR by the student and/or the instructor immediately. The ACR will be brought to the Maintenance Supervisor who will enter the squawk into FSP and determine the appropriate action to be taken. The Maintenance Supervisor will also update the maintenance boards located in Briefing Room 1. ACR will be returned after entry into FSP to Hobbs book. Status sheet (red = GROUNDED, yellow = RESTRICTED, blue = DEFERRED) and ACR will be placed in front cover of Hobbs book by Maintenance Supervisor to indicate maintenance decision. For aircraft grounding purposes, Maintenance Supervisor will submit the keys and Hobbs book to the front desk to be picked up by mechanic. To release aircraft back to service, the Maintenance Supervisor will remove the status sheet, update maintenance boards, resolve FSP squawk, sign ACR, and place keys and Hobbs book back in Briefing Room 1 once the discrepancy is fixed by the mechanic. All discrepancies will be maintained in the Hobbs book for a period of 30 days, and then filed permanently in the aircraft maintenance folder by the Office Assistant.

Maintenance Supervisor = Ankur Hukmani

Maintenance Facility = New Orleans Aerial Tours & Flight Training

Mechanic = Errol Terrio

I, _____, acknowledge New Orleans Aerial Tours & Flight Training LLC Maintenance Discrepancy Policy.

Signature: _____

Date: _____

Definitions:

1. ACR – stands for Aircraft Condition Record and is used to report details about the maintenance discrepancy.
2. FSP – stands for Flight Schedule Pro and is our online scheduling and maintenance system.



CANCELLATION POLICY AGREEMENT

I, the student/renter, am responsible for contacting New Orleans Aerial Tours & Flight Training LLC (NOAT&FT) Administration (Chief Instructor, Managing Director, or Assistant Office Manager), not just my instructor, 72 hours prior to scheduled departure time to cancel or reschedule my flight. I will be assessed a \$75 fee if the flight is cancelled 72 to 48 hours before reservation. If the reservation is cancelled within 48 hours of the scheduled time, I will be assessed a fee as follows:

- For reservations that include time with an instructor the fee is equal to one hour of ground instruction and one hour of flight instruction plus one additional hour of dual instruction for reservations over three hours.
- For rental reservations the fee is equal to one hour of solo rental for every two hours of time reserved.

Extenuating circumstances will be taken into account; cancellation and/or flight change fees may be waived at the discretion of NOAT&FT Administration.

Flights cancelled or changed 72-hours before reservation will incur no cancellation fee or flight change fee. No cancellation fees will be assessed for reservations cancelled due to inclement weather as confirmed by NOAT&FT Administration, not just my instructor; however, they will be rescheduled for another day as agreed and convenient to the student/renter's schedule.

I, the student/renter, have read and understand this agreement, and agree to its terms and condition.

Signature

Name

Date



TRAINING RECORD POLICY

I, _____, acknowledge New Orleans Aerial Tours & Flight Training LLC Training Record Policy.

Upon enrollment, the training record becomes the property of New Orleans Aerial Tours & Flight Training (NOAT&FT). Per FAA regulations, physical records shall not leave the offices of NOAT&FT at any time during or after the flight training period of each student.

Student shall have the right to inspect such files upon reasonable notice to NOAT&FT. An official transcript can be requested for a fee of \$100.00 per student/per training record. You must allow 7 business days for transcript to be completed.

SIGNATURE

PRINT NAME

DATE



Aircraft Rental Agreement Exhibit "C"

I, the student/renter, agree to comply with all federal, state, and local regulations.

I, the student/renter, will inspect and make a complete pre-flight check of the aircraft and its equipment and accessories before takeoff using the manufacturer's recommended publications and/or the flight school's required documents and will not operate the aircraft unless I, the student/renter, am satisfied with its airworthiness and the proper function of all equipment and accessories.

I, the student/renter, agree to return the aircraft at the scheduled time, weather permitting, and will return it in the same condition that I received it, with the exception of normal wear and tear. I, the student/renter, will call the flight school dispatch if delays to my scheduled flight times are encountered.

I, the student/renter, agree not to allow anyone other than myself to operate or manipulate the controls or equipment/accessories while the aircraft is in operation.

I, the student/renter, agree to use the aircraft solely for the purpose of personal, recreational flying and will not use the aircraft for any type of instructions or for hire or for any other commercial use or activity.

I, the student/renter, will not make any flight for which I have not met FAA and/or flight school currency requirements and insurance requirements.

I, the student/renter, understand that I must hold a current FAA medical certificate and be properly certificated in category and class. Currency requirements set forth in FAR 61.57 must also be met.

I, the student/renter, understand that I must also hold the appropriate complex aircraft sign-off, if applicable to the rental.

I, the student/renter, understand it is my responsibility to have copies of these documents and my currency records available for review prior to flight.

I, the student/renter, am aware that an aircraft checkout with a staff flight instructor is required prior to any rental. It is my responsibility to complete the written and flight school currency sheet and keep a copy in my file. A rental checkout will consist of at least one hour of flight time and will include a review of takeoffs and landings, flight at minimum controllable airspeeds, stalls and recoveries, aircraft systems and appropriate operating speeds.

I, the student/renter, also agree to comply with company policy requiring recurrent training and proficiency checks.



I, the student/renter, agree all flights will be completed at least one hour prior to sunset and agree not to fly at night unless authorized and current to fly at night.

I, the student/renter, will not make any off-airport or water landings, as stated in the Flight School Regulations/Safety Procedures.

I, the student/renter, agree not to land at any public/private airports that are not authorized by the flight school.

I, the student/renter, agree to file and open a flight plan with the FAA on all flights that exceed 25 nm and provide a copy of the flight plan as stated in the Flight School Regulations/Safety Procedures.

I, the student/renter, agree to obtain weather reports and forecasts as stated in the Flight School Regulations/Safety Procedures.

I, the student/renter, agree to discontinue flight if the ceiling and visibility, as stated in the Flight School Regulations/Safety Procedures, are less than the minimums at any time during the flight.

I, the student/renter, will not attempt a flight if winds are greater than stated in the Flight School Regulations/Safety Procedures and agree to discontinue the flight at any time the winds exceed these stated minimums.

I, the student/renter, will have on my personal possession during each flight: a pilot certificate with appropriate ratings, a current medical certificate, proper identification (passport or photo ID), and my pilot logbook.

I, the student/renter, will not operate the aircraft within 12 hours of drinking an alcoholic beverage or if using any type of prescription or non-prescription drug that may affect my flying.

I, the student/renter, will not smoke in, or within 50 feet of, any company aircraft.

I, the student/renter, will not operate the aircraft without appropriate survival gear for all occupants on board except for the purpose of takeoff and landing,

I, the student/renter, will not operate the aircraft at an altitude below that which would permit a safe landing without hazard to persons or property on the ground.

I, the student/renter, will not practice or intentionally conduct a spin.

I, the student/renter, will land only on public use, paved runways with a minimum length of 3000 feet and a minimum width of 50 feet.

I, the student/renter, agree to remain at least 50 feet from any aircraft, structure, or vehicle while operating the aircraft and will follow flight school procedures for refueling aircraft at an airport other than my home field.



I, the student/renter, will insure that the aircraft has sufficient fuel on board to arrive at my destination with at least a one-hour reserve and will discontinue the flight if my reserves are less than the minimum.

I, the student/renter, agree to report any accident/incident/emergency/precautionary procedures in accordance with the Flight School Regulations/Safety Procedures.

I, the student/renter, agree that in the event of precautionary/emergency landing, I, the student/renter, am solely responsible for the safety and security of the aircraft until relieved by an school/company official.

I, the student/renter, will not begin a flight unless the doors are latched and secure and I, the student/renter, have inspected the fuel filler cap(s) and oil filler cap(s) for their security.

I, the student/renter, agree that the school/company will not be liable or responsible for any loss or damage suffered by me due aircraft availability, malfunction, or my failure to arrive at my destination on a timely basis.

I, the student/renter, agree that the school/company makes no implied or express warranties concerning this rental.

I, the student/renter, agree to pay for all posted charges including any landing fees that may be paid by the school/company on my behalf as a result of any of my flights.

I, the student/renter, understand and agree that I, the student/renter, must pay for all fuel charges incurred on cross-country flights and New Orleans Aerial Tours & Flight Training LLC will reimburse me for the fuel up to the prevailing rate per gallon established at their New Orleans base.

I, the student/renter, agree to report all aircraft discrepancies/malfunctions immediately for both local and distant flights as outlined in the Maintenance Discrepancy Policy. Once a discrepancy is reported, maintenance must sign-off the aircraft to resume flight locally.

I, the student/renter, will not begin flight unless authorized by an school/company dispatcher/instructor or other authorized person immediately prior to a local flight. In the case of a distant flight, I, the student/renter, will notify the flight school of the problem. The flight school has final authority to make the decision on how best to handle distant discrepancies.

I, the student/renter, understand that I, the student/renter, will be responsible for any costs arising in case of my careless and reckless operation of the aircraft.

I, the student/renter, further release New Orleans Aerial Tours & Flight Training LLC from any legal liabilities arising from I, the student/renter.



I, the student/renter, also understand that I, the student/renter, will be liable for any loss of revenue to the school. A minimum of 3 hours per day shall be charged until the aircraft is returned and operable.

I, the student/renter, also understand that I, the student/renter, cannot hold New Orleans Aerial Tours & Flight Training LLC liable for injury/death occurring due to my rental of any aircraft.

I, the student/renter, will be responsible for any passengers that I may carry.

I, the student/renter, also understand that I, the student/renter, will be responsible for all the cost of damages to any person or property by my rental.

In case of an accident or incident, I, the student/renter, agree to pay New Orleans Aerial Tours & Flight Training LLC the \$5000 deductible when not in motion and /or the \$5000 deductible when in motion.

In accordance with the cancellation policy, I, the student/renter, am responsible for contacting dispatch personnel 72 hours prior to the scheduled departure time to cancel or reschedule my flight. I will be assessed \$75 fee if the flight is cancelled 72 to 48 hours before reservation. If the reservation is cancelled within 48 hours of the scheduled time, I will be assessed a fee as follows:

- For reservations that include time with an instructor the fee is equal to 1 hour of ground instruction and one hour of dual flight instruction; plus an additional hour of dual instruction for reservations over three hours.
- For rental reservations the fee is equal to one hour of solo rental for every two hours of time reserved.

I, the student/renter, acknowledge that New Orleans Aerial Tours & Flight Training LLC requires that all students/renters carry additional personal renters insurance to cover any costs arising from damage to aircraft/person/property while the aircraft is in my, the students/renters, possession. If a copy of additional Renters Insurance is not provided, the student/renter will be responsible for all liabilities arising from damage.

Notice to rental pilots: All school/company aircraft are insured to the following liability limits:

Each Occurrence: \$1,000,000 Each Passenger: \$100,000

In the event of an accident/incident resulting in damage or injury to persons or property on the ground or damage to the aircraft, student/renter will be held responsible.

I, the student/renter, on this, the _____ day of _____, _____ have read and understand this agreement and agree to all terms and conditions.

Print Name

Signature